

Florida Pollution Prevention Roundtable, Inc.  
 Board of Directors Meeting Minutes  
 Conference call 3/3/08 from 9:00 –10:55  
 Dial in number 1-712-580-8020  
 Access code 431506

FLPPR Position	Present	Board Member FY07-08
Seat # 1	Yes	Bill Engel
Seat # 2	Yes	Randy Greer, Chair
Seat # 3	Yes	Debby Valin, Secretary
Seat # 4	Yes	Bill Richards
Seat # 5	Yes	Aamer Soofi, Vice Chair
Seat # 6		Vacant
Seat # 7	No	Karen Foreman

Meeting Guests: Name	Organization
Vanessa Cruz	Orange County
Laura Comer	FDEP
Nichole Hefty	DERM
Stanley Edouard	DERM

Board Update/Agenda Items

1. 501 (c)(3) Status: The IRS has received Form 8734, Support Schedule for Advance Ruling for FLPPR. The tax exempt status under section 501(c)(3) of the Internal Revenue Code remains in effect and we shall receive feedback on the application within 120 days.
  
2. Membership/Dues: We currently have 40 members. We have waived membership dues to encourage new membership and renew interest while the website develops. Topic for discussion: Continued recruitment efforts and when to reinstate dues requirements.

Aamer Motioned that we extend free membership until next year (fiscal year 7/1/08 through 6/30/09). Dues would be required to vote in the 09 elections. Bill Engel seconded, all in favor.

3. Website: What can we do to improve the new site? We need material for downloads...who can provide material? Any links to add?

Vanessa Cruz asked if an auto reply could be provided for those that sign up for membership. Randy agreed it would be a good idea and will ask Steve Howe to look into it. Vanessa also suggested language on the website to encourage visitors to submit ideas for links to FLPPR via a mailbox. Steve will be asked to modify the website to encourage link/publication submittal. Laura will email the plan for profits document for submittal on the website.

4. Elections: It is imperative to get the election cycle back on track and get new member participation. The election cycle is as follows:

Election Cycle for FLPPR, Inc.

Expire 2008	Expire 2009	Expire 2010	Expire 2011
Seat # 2 (Randy G)	Seat #1 (Bill Engel	Seat # 2	Seat #1
Seat #4 (Bill Richards)	Seat # 3 (Debby Valin)	Seat # 4	Seat # 3
Seat # 6 (Vacant)	Seat # 5 (Aamer Soofi)	Seat # 6	Seat # 5
	Seat # 7 (Karen Foreman)		Seat # 7

The fiscal year (and membership year) for FLPPR runs from July 1 through June 30 so the newly elected directors would take office on July 1. Our bylaws stipulate a 3-week voting period after providing a 1-week notification to the membership.

Topics for discussion: When to hold election, should each candidate run for a particular office or just run for a board seat with the three candidates with the most votes getting the 3 seats respectively ( i.e most votes gets seat # 2, second most votes gets seat # 4, third most votes gets seat # 6). The election shall be conducted via the website. What options/conditions/ needs to we need to stress to the webmaster?

Aamer motioned that the elections occur from May 1 through May 22, 2008, Bill Richards seconded, all in favor. Bill Richards motioned to have all candidates run in a general election with no seat number specified. Bill Engel seconded, all in favor. It was mentioned that seats be kept numbered for now, and once membership grows we may switch to a district seating. Randy will request Steve Howe to draft up a proposed web election page for review by the board.

5. Awards Program: We decided to pursue a statewide recognition program and will be forming a committee to flesh out ideas into a viable, simple program that can be further improved/developed as it grows.

Randy will send out an email seeking committee members. Areas of concern discussed today by various board members include the following: Should the prospective awardees be in full compliance? Debby Valin indicated that enforcement is the driving force behind some P2 initiatives. Some companies go above and beyond when implementing enforcement required P2 efforts. Once the committee is formed, they will report back to the board with ideas.

6. Partnership with Brevard County to promote a local product/materials exchange program. Topics for discussion. FLPPR's involvement, potential for other Counties to follow suit. Bill Engel suggested waiting until the County has provided written details before deciding on partnership. When the County has provided addition information, it will be placed on the agenda.

7. Schedule next conference call: To facilitate scheduling meetings, monthly meetings are established to be held on the first Monday of the month from 9:00 to 10:55 am. The next conference call will be April 7, 2008 from 9:00-10:55 an agenda will be provided prior to the call.
8. Meeting was adjourned at 10:30 am.